Configure Internet Explorer™

Version 11 Settings for

CGM webPRACTICE™

CGMwebPRACTICE™

Fully Web-Based Practice Management Suite

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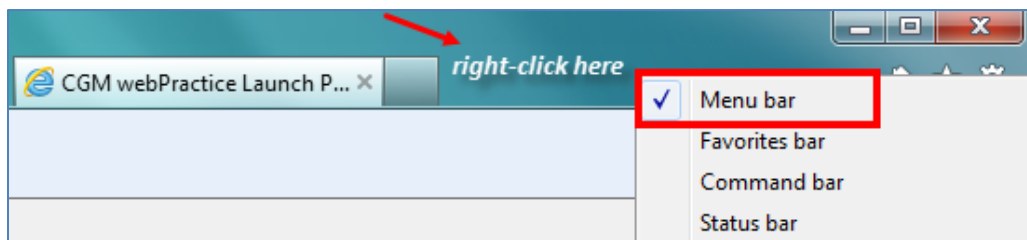
ABOUT THIS DOCUMENT

These instructions apply to Internet Explorer (IE) version 11. It is important you complete _all_ of the following instructions to make sure Internet Explorer has been set up properly.
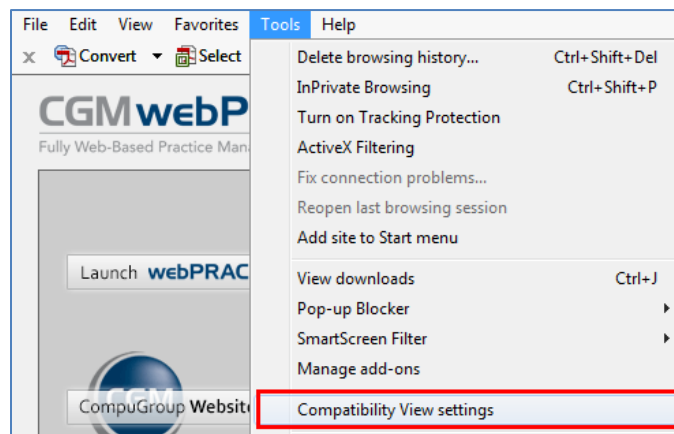
CONFIGURING IE

On the **CGM webPractice** Homepage, verify the **Menu bar** is displayed. If the **Menu bar** is not displayed, right-click in the empty space on the command bar, to the right of the tab and select **Menu bar.**
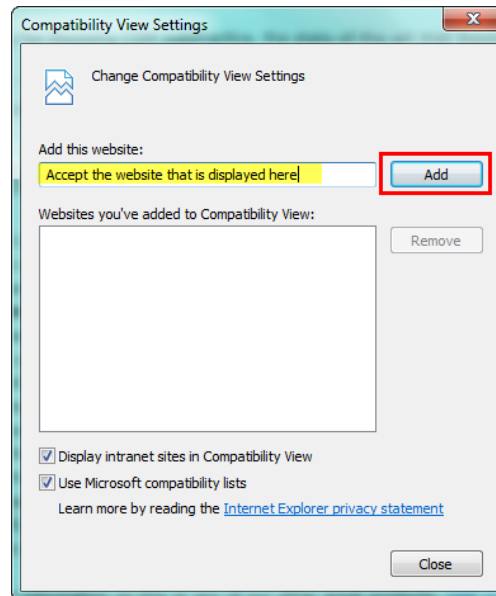
Enable Compatibility View

It is necessary to enable **Compatibility View** for IE version 11 to prevent display issues while working in CGM webPRACTICE.

Click **Tools** in the **Menu bar** and then **Compatibility View settings**.
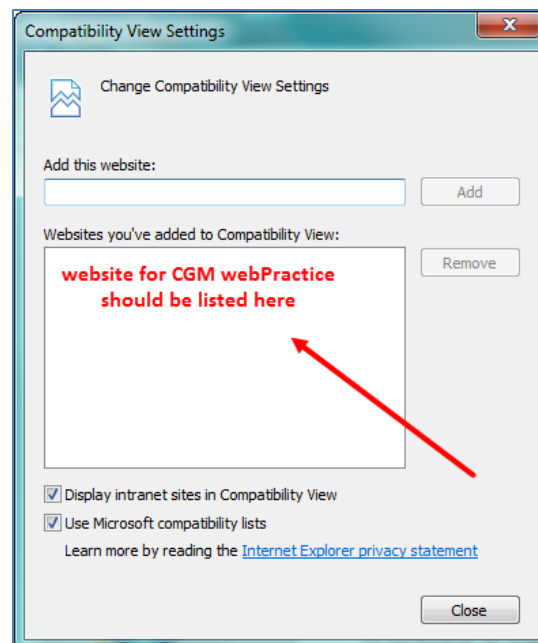
Enable Compatibility View (cont.)

In the **Compatibility View Settings** dialog box the website for CGM webPractice will be displayed in the **Add this website:** box. Click **Add**.
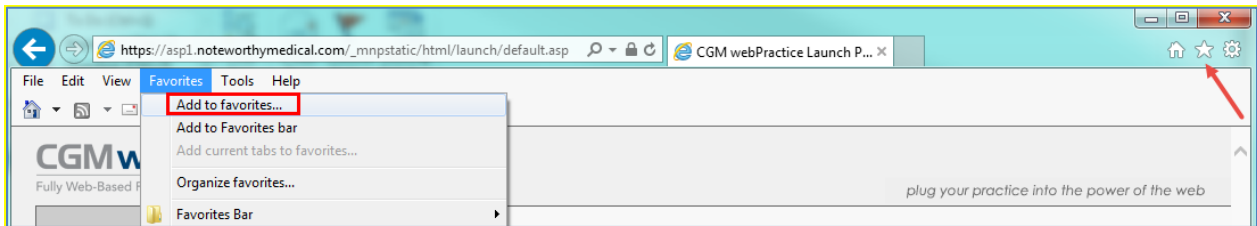

Confirm the website is listed in the **Websites you've added to Compatibility View:** box and click **Close**.

Add CGM webPRACTICE Website to Favorites

IE 11 fails to retain Compatibility View settings between sessions so you must add the
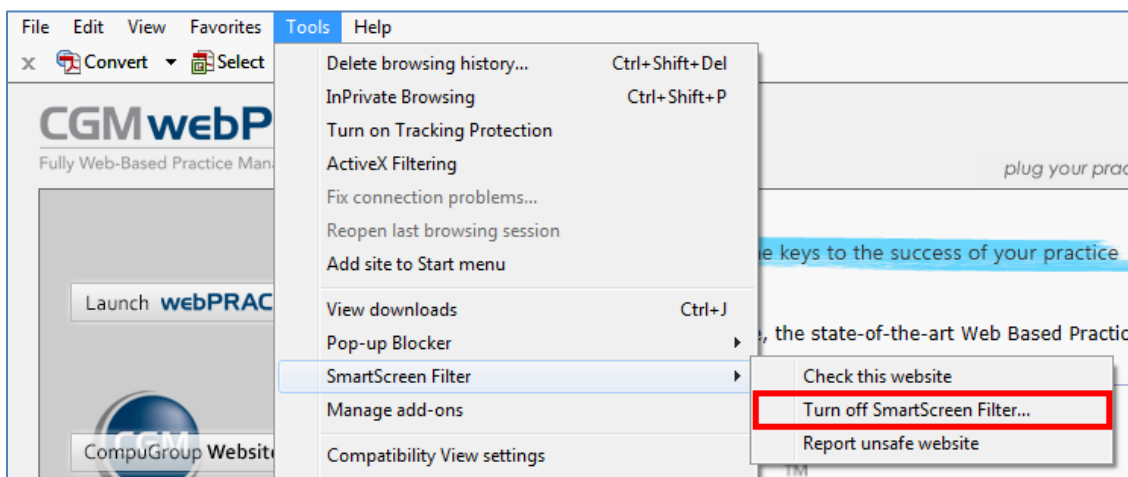CGM webPRACTICE website to your Favorites to preserve the settings between sessions.

Click **Favorites** in the **Menu bar** and then **Add to favorites** or you can click the Favorites icon ⭐.

Confirm the **Name** field in the **Add a Favorite** dialog box contains **CGM webPRACTICE Launch Page** and click **Add**.

Verify SmartScreen Filter is Turned On

IE 11 typically loads with the **SmartScreen Filter** already turned on. To verify it is turned on, select **Tools** on the menu bar, scroll down to **SmartScreen Filter** and when the pop-up menu appears, verify it shows **Turn Off SmartScreen Filter**. This indicates that the **SmartScreen Filter** is on.
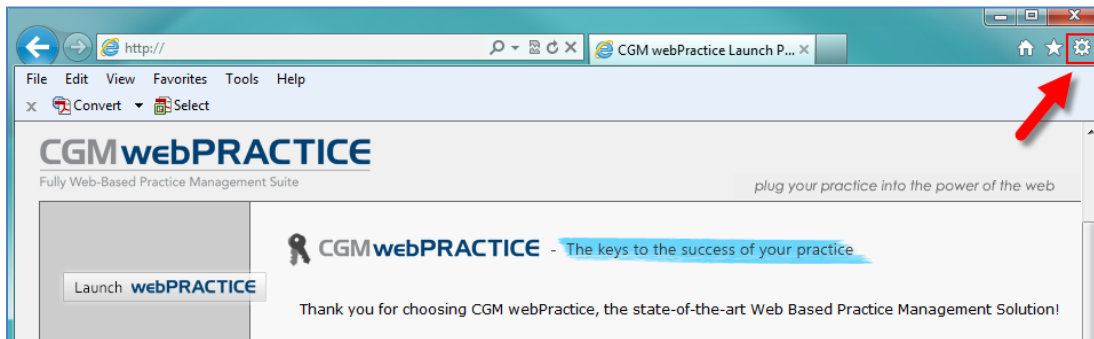
Caching

To provide faster loading times on webpages, Internet Explorer caches or stores webpages on your hard drive. For CGM webPractice to run properly, it is critical that caching be turned off.
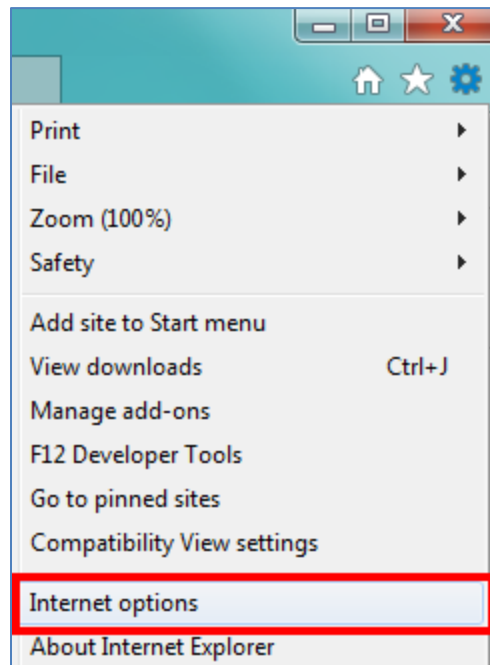
*NOTE: CGM webPractice will not run properly if stored pages from the hard drive are used.

Turning off Caching

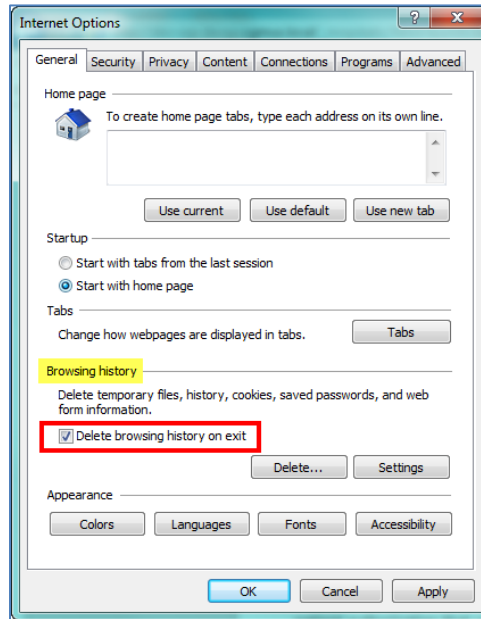Click the **Tools** button to display the **Tools** menu.

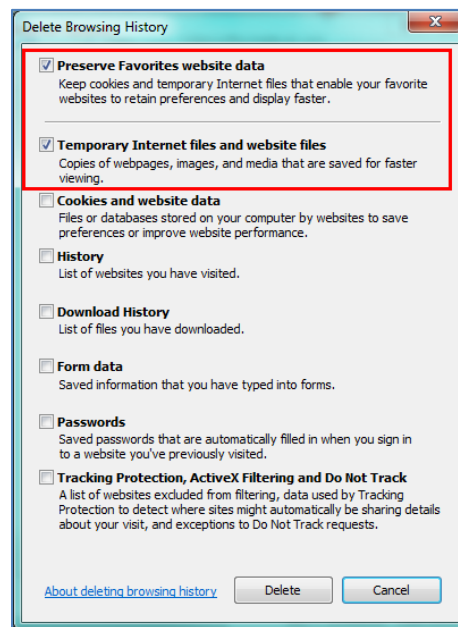Click **Internet Options**.

Caching (cont.)

Click the **General** tab if it is not already displayed. In the **Browsing history** section, Select the **Delete browsing history on exit** check box and then click **Delete**.
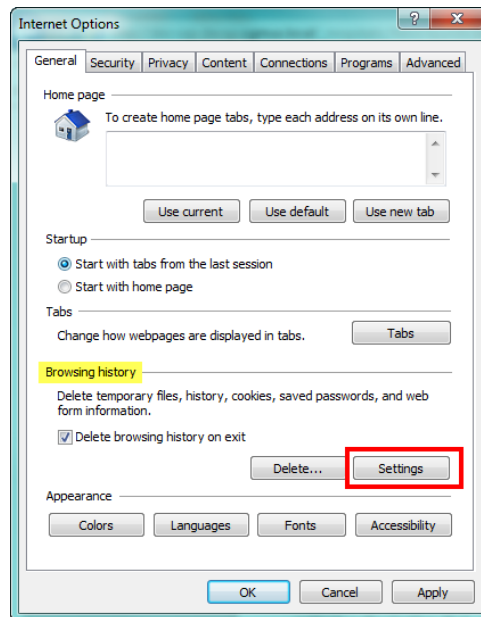

In the **Delete Browsing History** dialog box, select the **Preserve Favorites website data** and the **Temporary Internet Files and website files** check boxes and click **Delete**.
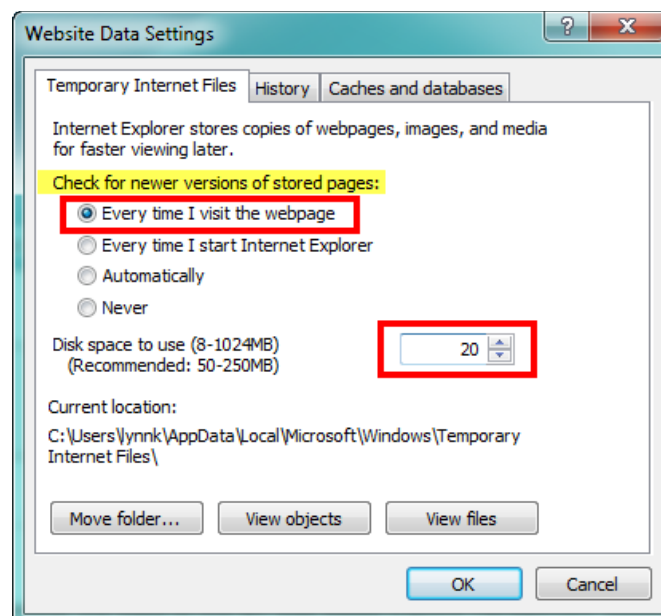
Caching (cont.)

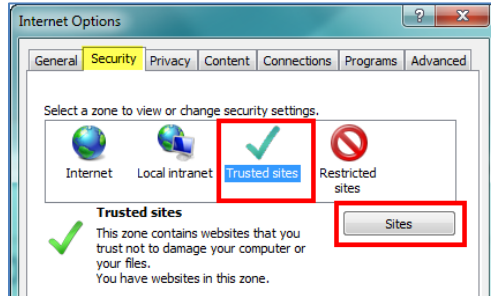In the **Browsing history** section, click **Settings**.

On the **Temporary Internet Files** tab, for the **Check for newer versions of stored pages** option, select **Every time I visit the webpage**. In the **Disk space to use** box, select **20** and click **OK**.

Security Settings

Select the **Security** tab. (If you just completed the *Caching* section, the **Internet Options** dialog box should still be open, otherwise perform Steps 1 and 2 under the *Caching* section and then select the **Security** tab.) Click **Trusted sites** and then click **Sites**.
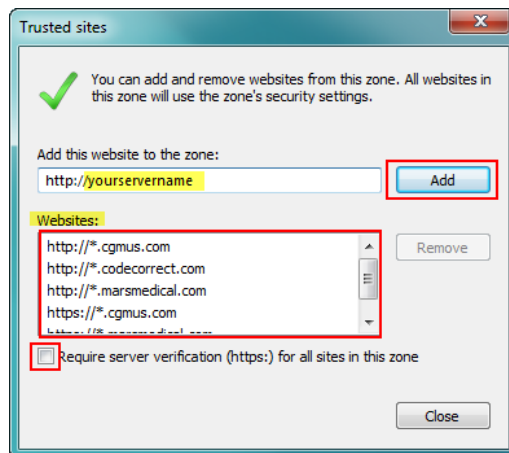
Trusted Sites Settings

In the **Add this website to the zone:** box, type: http://*YourServerName* or *address*. This URL will be provided by either CompuGroup Medical or your IT Department. Click **Add**.

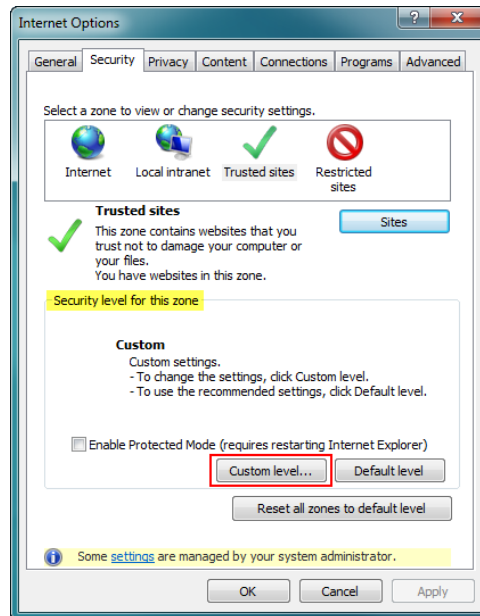Verify that the following sites are also set up as trusted sites.

http://*.cgmus.com	
https://*.cgmus.com	
https://*.marsmedical.com	
http://*.codecorrect.com	(for webCoder)
http://*.noteworthymedical.com	(for ASP clients)
https://*.noteworthymedical.com	(for ASP clients)
https://*.mpaygateway.com	(for webPay)
https://*.payspan.com	(for webPay)

Clear the **Require server verification (https:) for all sites in this zone** check box and click **Close**.
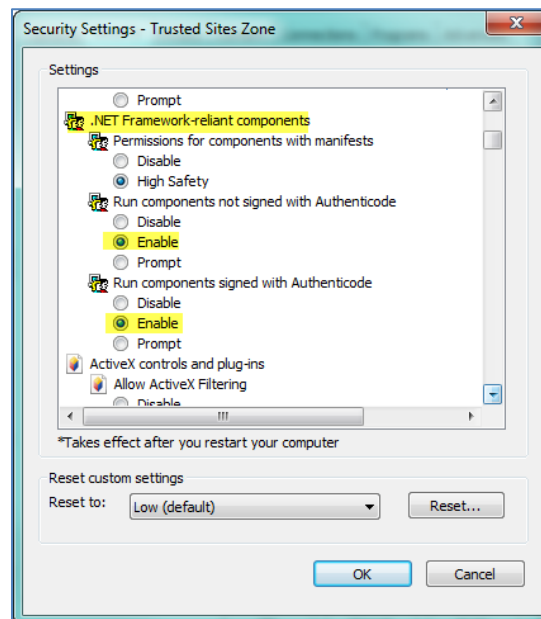
Security Settings (cont.)

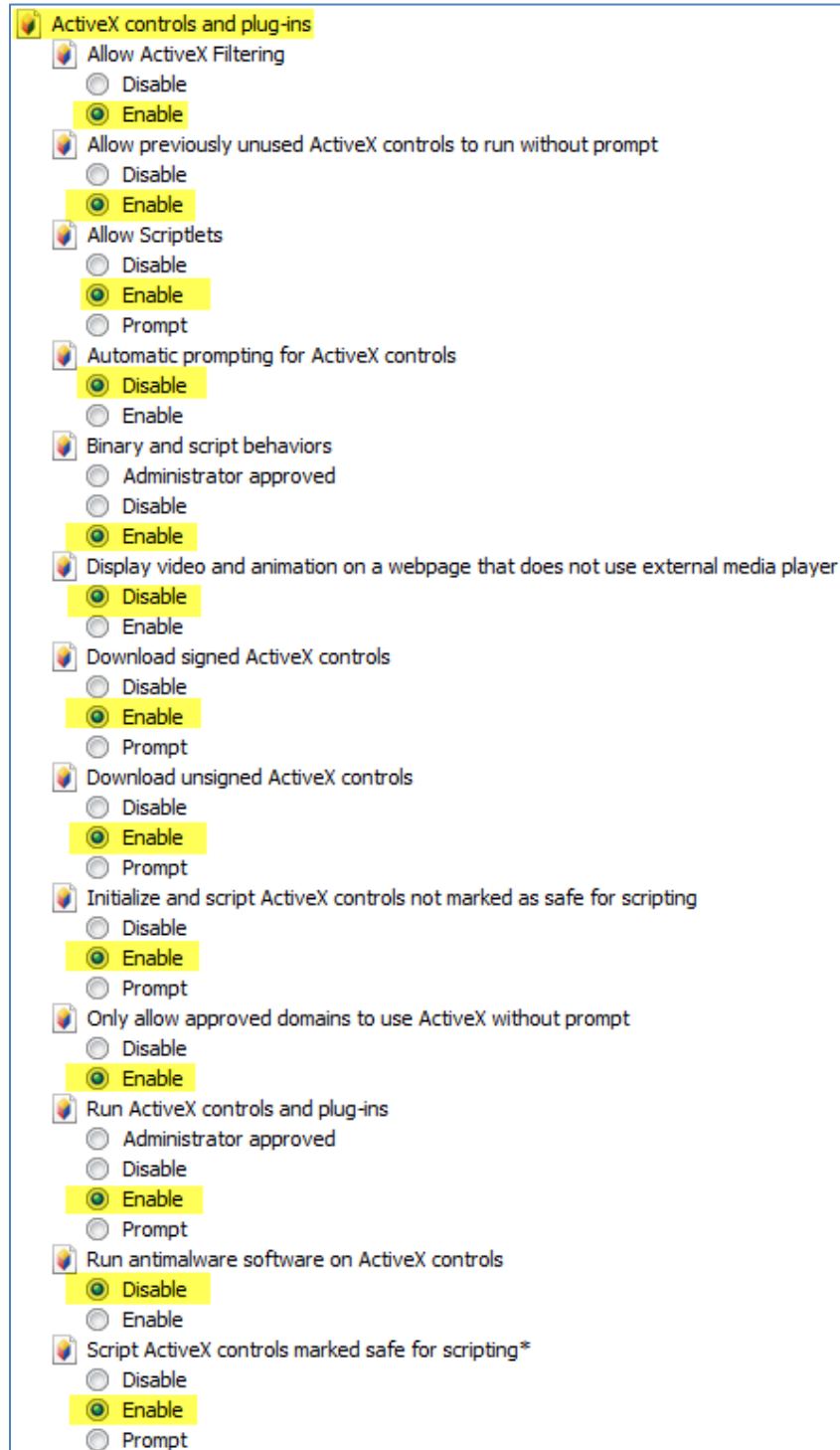In the **Security level for this zone** section, click **Custom Level**.

When the **Security Settings – Trusted Sites Zone** dialog box displays, scroll down to the **.NET Framework-reliant components** settings. Change the settings to match those shown in the image below.

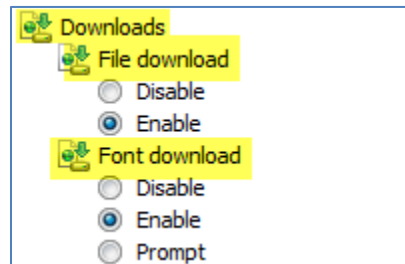## Security Settings (cont.)

ActiveX Settings

Scroll down to the **ActiveX controls and plug-ins** section. Change the settings to match those shown in the image below.
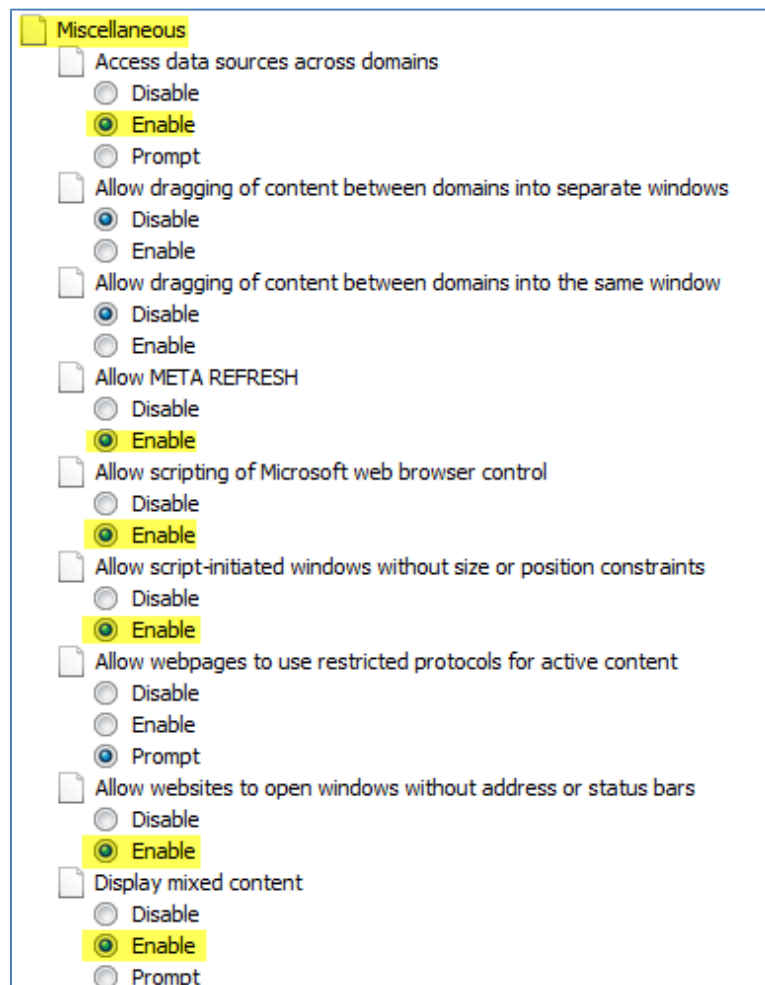
Security Settings (cont.)

Downloads Settings

Scroll down to the **Downloads** section. Verify the following highlighted settings are set to **Enable**.
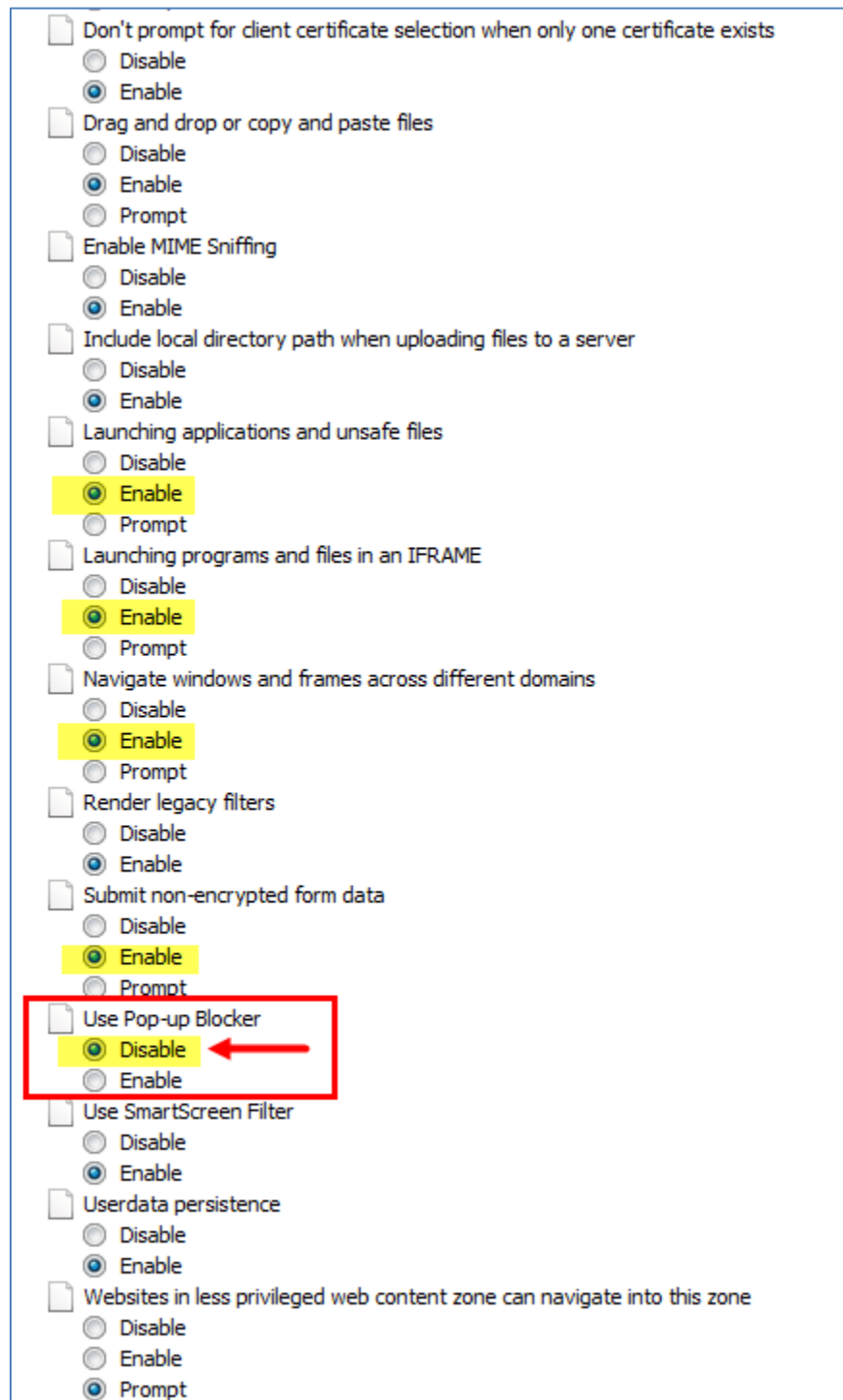

Miscellaneous Settings

Scroll down to the **Miscellaneous** settings. Change the settings to match those shown in the image below. If a setting option has not been highlighted it can be left at the default setting.

Security Settings (cont.)
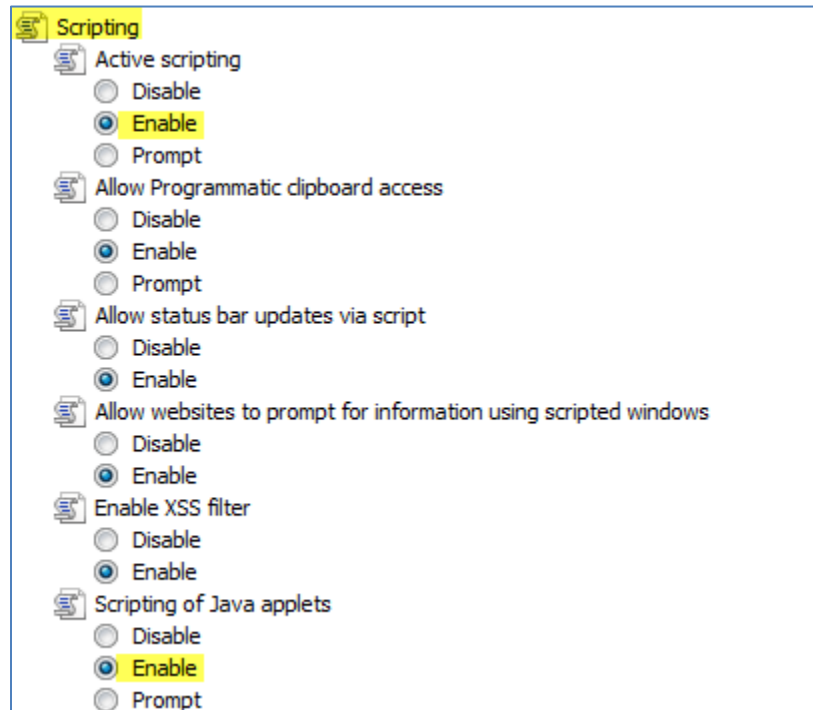
Miscellaneous Settings (cont.)

Security Settings (cont.)

Scripting Settings

Scroll down to the **Scripting** settings. Change the settings to match those shown in the image below. If a setting option has not been highlighted it can be left at the default setting.
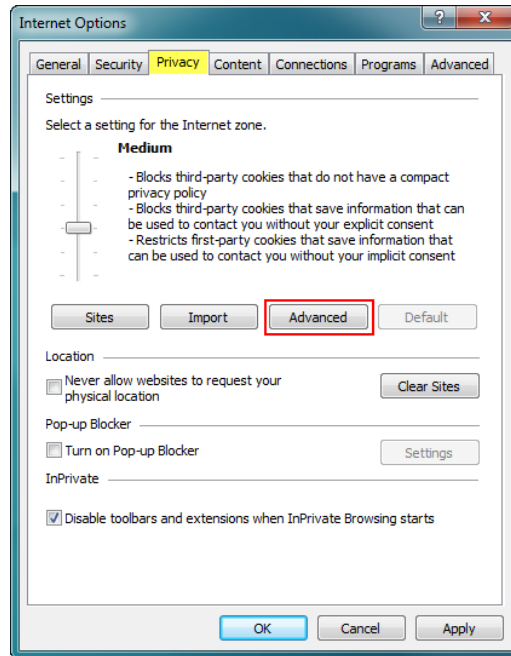

On the **Security Settings – Trusted Sites Zone** dialog box, click **OK**.

When you receive the warning message, "*Are you sure you want to change the settings for this zone?*" click **Yes**.
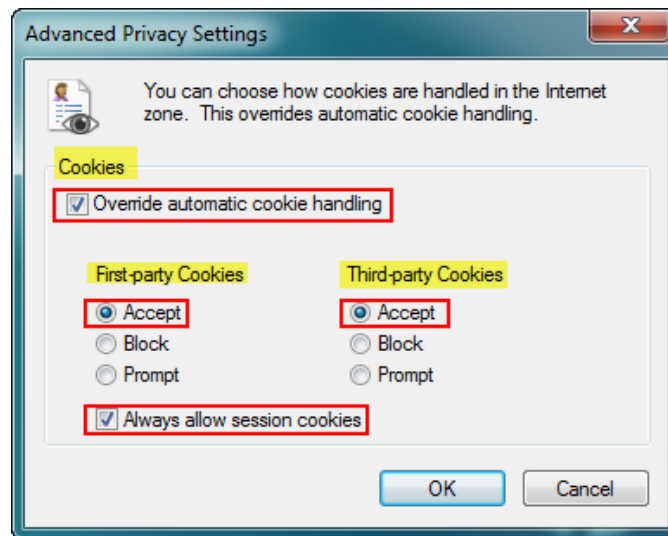
Note: These changes will not take effect until Internet Explorer has been restarted, which you will be instructed to do later in this document.

CompuGroup Medical
Configure IE v11 Settings for CGM webPractice | Revised: 10.30.2014

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Privacy Settings

Select the **Privacy** tab. In the **Settings** section, click **Advanced**.

Select the **Override automatic cookie handling** check box.
For both the **First-party and Third-party Cookies**, select **Accept**.
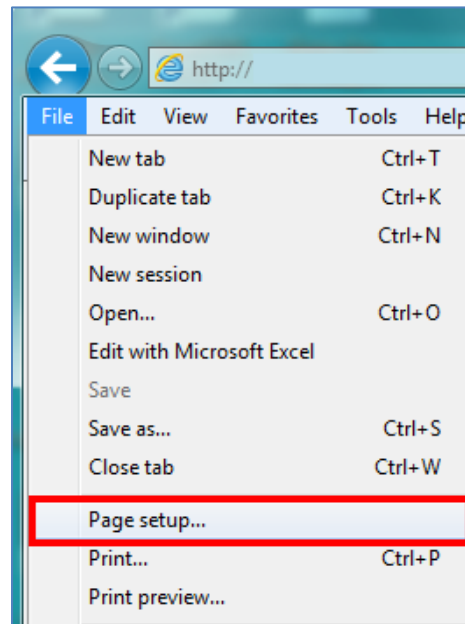Select the **Always allow session cookies** check box. Click **OK**.

On **the Internet Options** dialog box, click **OK**.
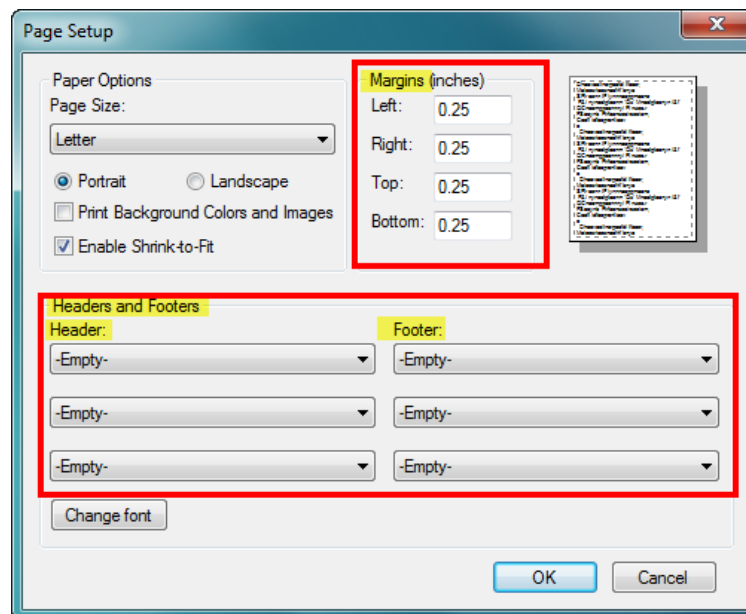
To make the changes effective, you will need to close IE by closing the **CGM webPractice** Homepage.

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PRINTING SETTINGS

Open the **CGM webPractice** Homepage and click **File** in the **Menu bar** and then **Page Setup**.

In the **Margins** section, in the **Left, Right, Top, and Bottom** boxes, type **.25**.
For each of the **Header** and **Footer** list boxes, select **Empty** and then click **OK**.

Configuring IE for CGM webPPRACTICE is complete.

Click **Launch webPRACTICE** and login as usual.